

The Alderman Newton Educational Foundation Charity Individual Application Form

The Alderman Newton Educational Foundation Charity:

Information Sheet

**Please read this Information sheet carefully before completing your application form.
It is in your interest to consider all of your further educational needs for the coming grant year.
The Grant Year is from September to August.**

Introduction

Alderman Newton's Educational Foundation provides grants for educational activities, including social and physical training, to young people in need of financial assistance. The Foundation has an annual income and applications for assistance are invited each year. Successful applicants will be advised of the amount of grant allocated to them and will be reimbursed up to this amount after producing receipts covering the relevant expenses. No cash grants are made. Applicants may be required to produce written confirmation from their university or other educational provider that they have commenced the course and a statement that the items for which they are claiming a grant are necessary for their studies.

Purpose of Grants

Grants can be awarded for:

- Outfits, special clothing, tools, instruments, books or other equipment/materials needed in connection with a course of study or to assist preparation for, or entry into, employment
- Otherwise promoting the education of applicants. Trustees will consider assisting with a variety of expenses connected with education or training. Daily travel expenses are not covered.

Eligibility

Age: Grants are available to applicants aged 16 to 25.

Place of Residence: The usual place of residence of applicants must be within the parishes of Claybrooke Parva, Claybrooke Magna, Ullesthorpe, Wibtoft and Wigston Parva. Trustees normally expect that an applicant will have been resident within these parishes for at least 3 years.

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To be completed by the person applying for the grant

Section 1: Personal Details

Family Name		First Name	
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Date of Birth	
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Current Address	
Address line 1	
Address line 2	
Address line 3	
Address line 4	
Post code	

Telephone Numbers	Home:		Mobile	
Email address				

How long have you lived in the relevant Parishes (<i>see information sheet</i>)			
Years		Months	

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Section 2: Details of the Activities for Which You Are Applying for Assistance

Please provide: Details of College/University/Other Education Provider	
Name:	
Address:	
Address Line 1	
Address Line 2	
Address Line 3	
Address Line 4	
Post Code	

Please provide: Course Details	
Name of Course:	
Summary of Subjects Covered	
Length of Course:	
Or: provide Details of other Educational activity if not Higher/Further Education or Employment Training / Apprenticeship.	
Summary	
Length of Activity	

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List the items you need help to pay. (Must be specific expenditure that's necessary for the course of study)	
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Please describe why you are in need of financial help. (This question is important so please complete it as fully as possible).

Have you had a grant from the Foundation before? If yes, give details.

Section 3: Consent

By signing this Form you are agreeing to the trustees using and holding the information provided to assess your application for financial support. You may withdraw your consent at any time by sending an email addressed to: - Clerk to the Alderman Newton Trustees, at info@aldermannewtonclaybrooke.co.uk

However if you withdraw your consent before the trustees have considered your application your application will not be considered by trustees for a financial grant. We use your personal information in compliance with charity law to enable trustees to consider your application and to communicate with you.

The Alderman Newton Educational Foundation (Claybrooke) is committed to safeguarding your privacy in respect of any information that you provide to us. We use your personal information to enable our Trustees to consider your application and we use your contact details to communicate with you. We promise never to share or sell your information to other organisations or businesses.

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NOTE TO APPLICANT:

Only after receiving a notification that your application has been successful will you be asked to provide your bank details to enable us to make payment. Payment will be made by a BACS transfer into the applicant's bank account. Or you may request to receive payment by cheque and not a BACS transfer. You will be required to notify us accordingly after receiving your award letter.

All applicants will be notified by email (usually by the end of October) to tell them if a grant application has been successful or unsuccessful. If you have not received a decision email by the second week in November, please email the Clerk who will re-issue the decision notification.

I certify that all the information on this application is true to the best of my knowledge and belief.

Signature of Applicant	
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Date:	
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If the applicant is under 18 years of age this Form must also be signed by the applicant's parent or guardian to give Consent.

Signature of Parent or Guardian	
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Date:	
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Completed and signed Application Forms to be returned by email to:

Clerk to The Alderman Newton Trustees at info@aldermannewtonclaybrooke.co.uk

Not later than 30th September 2025